



# CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

## Committee Notes / Minutes

<b>Meeting Date</b>	January 22, 2020
<b>Meeting Time</b>	3:00 p.m.
<b>Meeting Location</b>	Manatee County School Board School Support Center, Room 203 215 Manatee Avenue W, Bradenton, FL 34209
<b>Committee Chairman</b>	John Horne
<b>Note Taker</b>	Cathy Araujo
<b>Attendance</b>	<p><b>Committee Members:</b>  Pat Barber  Steve Cerven  Brady Chapman  Bob Christopher  Garin Hoover  John Horne – Attended via conference phone  Deanna Howell – Arrived at 3:06 p.m.  Robert Stanell – Arrived at 3:13 p.m.  Charles Tokarz</p> <p><b>Board Members:</b>  Charlie Kennedy</p> <p><b>Staff:</b>  Doug Wagner, Deputy Superintendent of Business Services and Operations  Heather Jenkins, Chief Financial Officer  Cathy Miley, Senior Financial Analyst  Jacob Davis, HR Operations Analyst  Kevin Chapman, Director of Strategic Planning and District Initiatives</p> <p><b>Community Members:</b>  Norm Nelson  Mary Foreman, Audit Committee Member  Susan Agruso, Audit Committee Member  Guiseppe Sabella, Bradenton Herald Reporter</p>
<b>Opening</b>	<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>Vice-Chair Brady Chapman called the meeting to order at 3:00 p.m.</li> </ul> <p><b>Audio Recording</b></p> <ul style="list-style-type: none"> <li>Vice-Chair Chapman announced the meeting was being audio recorded.</li> </ul> <p><b>Approval of the Minutes</b></p> <ul style="list-style-type: none"> <li>Vice-Chair Chapman asked for approval of the minutes from the December 17, 2019 Meeting.</li> </ul> <p><b>Vote:</b> The motion to approve the minutes from the December 17, 2019 Meeting was made by Ms. Pat Barber and seconded by Mr. Charles Tokarz. The motion passed 7-0. Ms. Deanna Howell and Mr. Robert Stanell arrived after the vote.</p>
<b>Public Comment</b>	<b>Notes:</b> Norman Nelson provided a handout and spoke regarding the referendum.
<b>Old Business</b>	<p><b>Manatee Technical College Funds</b></p> <p><b>Notes:</b> Mr. Doug Wagner stated that, based on the opinion of Mr. Stephen Dye, School Board Attorney, it is permissible to have funds spent at Manatee Technical College (MTC). Mr. Wagner provided a copy of the letter for the committee members.</p> <p>Mr. Garin Hoover asked questions concerning the annual budget for Manatee Technical College (MTC). Mr. Wagner noted that MTC receives \$9.3 million from the state of Florida. He explained that adults pay tuition and high school students attend for free and that programs are costed depending on their complexity. He noted that no referendum money was used last year and that going forward the millage will be used to expand advance manufacturing and precision machinery.</p> <p><b>Climate Survey Results</b></p>

	<p><b>Notes:</b> Mr. Kevin Chapman reviewed the results of the Climate Survey. He stated that the Parent Climate Survey will go out the week February 20, 2020, for 10 days.</p> <p>Mr. Chapman advised that the employee survey was sent out to 8,000 employees and that 2,500 employees responded which represents a 31% response rate. He shared the positive highlights and the areas that need improvement.</p> <p>The Committee held discussion and asked questions regarding the results of the survey.</p> <p>Vice-Chair Chapman asked if there was a key area or response that the District was paying particular attention to. Mr. Chapman conveyed that customer service and communications were key areas of interest.</p> <p>Mr. Hoover inquired if all staff, including teachers, received the results. Mr. Chapman confirmed that the results were provided to all staff on December 20, 2019.</p> <p>Chair Horne asked if the questions the Committee requested were on the survey. Mr. Chapman confirmed they were.</p> <p>Mr. Cerven recommended the committee review the old survey and compare it to the current survey</p> <p>Mr. Tokarz inquired about the information presented on page 10 of the report and if the referendum funds provided competitive salaries. He shared he felt it would be nice to know what teacher's opinions were. Mr. Chapman responded to Mr. Tokarz's inquiry noting that the survey went out prior to the pay increases.</p> <p>School Board Member Charlie Kennedy arrived at 3:30 p.m.</p> <p>Mr. Hoover questioned the integrity of the results of the survey. Mr. Chapman stated that the survey was done anonymously to ensure the reliability of the results.</p> <p>Vice-Chair Chapman requested that the Sub-Committee review the survey and present questions to Mr. Chapman at the next meeting.</p> <p>Mr. Christopher referenced the following points of the survey: low turnout, dynamics of participants, and results that resembled feedback from top management to point out that he felt it gives an overall view of the populations that took the survey.</p> <p>Mr. Chapman said he would email the results to the Agency Clerk for distribution to the entire committee.</p>
<p><b>New Business</b></p>	<p><b>Report from Data Analytics Sub-Committee Meeting – Elementary only</b></p> <p><b>Notes:</b> Mr. Stanell provided a packet which included data concerning student achievement, retention of teachers and staff, and science, technology, engineering and math (STEM) programs. Mr. Stanell stated that it was hard to measure the effect of the referendum funds on student achievement using only the school grades as a proxy.</p> <p>Mr. Stanell addressed recruitment and retention and stated that even though the resolution talks about teachers and staff, it primarily focused on teacher recruitment and retention.</p> <p>The committee held discussion concerning the data provided in the packet.</p>

  
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Chair, Committee

  
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Note Taker, Committee

